

The Ark Passsport Charter

Important Notice – The ark Passport team will conduct referencing to assess the suitability of an applicant for the Ark Passport and the Ark Rent Guarantee and Legal Expenses Policy.

Housing Providers should carry out their own due diligence when deciding on whether to offer a residential tenancy on a property. You must agree to the principles of the Ark Charter below, which we feel are appropriate and relevant questions to ask any applicant that you may be trying to house.

You should carry out your own due diligence, as you will be meeting and dealing with the tenant on an on-going basis. The list below is not exhaustive, but can act as a guide to help you (the housing provider) in further assessing suitability for a tenancy. We suggest that you carry out all checks you feel may be relevant, both as a requirement of law or otherwise;

- As a housing Provider, am I comfortable dealing with this person?
- If the applicant requires additional support, is this in place?
- Is the type of accommodation on offer, suitable for this applicant at this point in time?
- What is the existing track record of the applicant?
- Can the applicant provide the first month's rent as required by the Ark?
- Is eviction pending from their current home? If so, why?
- Is the Ark Passport a suitable aid to this applicant?
- Have you visited their current home, for a home inspection? Is it acceptable?
- Are they in receipt of passport benefits?
- Is under-occupation taking place of the prospective property?
- Is the applicant readily contactable, do they have a fixed address, mobile number and e-mail address?
- Does the applicant respond to requests to provide information to you or the council, in a reasonable time frame?
- Is assistance available for them to complete the claim for UC OR housing benefit, and are they capable of doing this promptly?
- Does the applicant have access to the internet?

Regards

The Ark Team and Rentsafe.co.uk